



DEPARTMENT OF VETERANS AFFAIRS

Billing Code 8320-01

[OMB Control No. 2900-0208]

Agency Information Collection (Architect – Engineer Fee Proposal) Activity under OMB Review

AGENCY: Veterans Health Administration, Department of Veterans Affairs

ACTION: Notice.

SUMMARY: In compliance with the Paperwork Reduction Act (PRA) of 1995 (44 U.S.C. 3501-21), this notice announces that the Veterans Health Administration, Department of Veterans Affairs, will submit the collection of information abstracted below to the Office of Management and Budget (OMB) for review and comment. The PRA submission describes the nature of the information collection and its expected cost and burden and includes the actual data collection instrument.

DATES: Comments must be submitted on or before [Insert date 30 days after date of publication in the FEDERAL REGISTER].

ADDRESSES: Submit written comments on the collection of information through [www.Regulations.gov](http://www.Regulations.gov); or to VA's OMB Desk Officer, OMB Human Resources and Housing Branch, New Executive Office Building, Room 10235, Washington, DC 20503 (202) 395-7316. Please refer to "OMB Control No. 2900-0208" in any correspondence

FOR FURTHER INFORMATION CONTACT: Denise McLamb, Enterprise Records Service (005R1B), Department of Veterans Affairs, 810 Vermont Avenue, NW, Washington, DC 20420, (202) 632-7479, fax (202) 273-0487 or e-mail [denise.mclamb@va.gov](mailto:denise.mclamb@va.gov). Please refer to “OMB Control No. 2900-0208.”

#### SUPPLEMENTARY INFORMATION:

##### Titles:

- a. Architect – Engineer Fee Proposal, VA Form 10-6298.
- b. Daily Log (Contract Progress Report – Formal Contract), VA Form 10-6131.
- c. Supplement Contract Progress Report, VA Form 10-61001a.

OMB Control Number: 2900-0208.

Type of Review: Extension of a currently approved collection.

##### Abstracts:

- a. An Architect-engineering firm selected for negotiation of a contract with VA is required to submit a fee proposal based on the scope and complexity of the project. VA Form 10-6298 is used to obtain such proposal and supporting cost or pricing data from the contractor and subcontractor.
- b. VA Forms 10-6131 and 10-6001a are used to record data necessary to assure the contractor provides sufficient labor and materials to accomplish the contract work. VA Form 10-6131 is used for national contracts and VA Form 10-6001a is used for smaller VA Medical Center station level projects and as an option on major projects before the interim schedule is submitted.

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The *Federal Register* Notice with a 60-day comment period soliciting comments on this collection of information was published on November 15, 2011, at page 70829.

Affected Public: Business or other for-profit.

Estimated Annual Burden:

- a. VA Form 10-6298 – 1,000.
- b. VA Form 10-6131 – 3,591.
- c. VA Form 10-6001a – 750.

Estimated Average Burden Per Respondent

- a. VA Form 10-6298 – 4 hours.
- b. VA Form 10-6131 – 12 minutes.
- c. VA Form 10-6001a – 12 minutes.

Frequency of Response: On occasion.

Estimated Number of Respondents

- a. VA Form 10-6298 – 250.
- b. VA Form 10-6131 – 17,955.
- c. VA Form 10-6001a – 3,750.

DATED: January 20, 2012

By direction of the Secretary:

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Denise McLamb, Program Analyst  
Enterprise Records Service

[FR Doc. 2012-1552 Filed 01/24/2012 at 8:45 am; Publication Date: 01/25/2012]